

**BUDGET FOR CENTRAL OFFICE COST CENTER AND SHA BUSINESS ACTIVITIES**  
January 2024- December 2024

CENTRAL OFFICE COST CENTER		(COCC)	BUSINESS ACTIVITIES		(BA)
<b>REVENUE</b>			<b>REVENUE</b>		
Rent - Day Care Madison Park Place	\$ 31,712.00	\$ 2,585 / \$ 2,758	HCV Management Fees	\$ 316,800.00	HCV Mainstream, RHSP (N/A)
		(\$74.00 PUM on Occupied)	HCV Bookkeeping Fees	\$ 198,000.00	HCV, Mainstream, RHSP (N/A)
		\$ 75.93 (20) \$ 78.86 (21)			
Public Housing Management Fees	\$ 670,904.00	\$ 77.24 (22) \$ 77.29 (23)	Union Baptist Management Fee	\$ 8,124.00	(677 mo.)
Public Housing Bookkeeping Fees	\$ 68,490.00	(\$ 7.50 PUM on Occupied)	Cook Street Renaissance Manage Fe	\$ 5,124.00	(\$ 427 mo.)
Public Housing Asset Management Fee	\$ 89,640.00	(\$ 10.00 PUM All Units)	Lincolnwood Estates	\$ 16,000.00	(Budget 6%)
			MPP Management Fee	\$ 60,000.00	(Budget 6%)
Capital Fund Admin Fee/ A & E Fee	\$ 295,000.00	(1410 - \$ 230,000 1430 - \$ 65,000)	Interest Income	\$ 1,100.00	(Based on current investments and rates)
Mixed Finance Management Fee	\$ 5,000.00	(Annual - Madison Park Place)	Other Income:	\$ -	
Engineer's Fee for Service Income	\$ 165,000.00				
Engineer's Fee for Service Income (Managed Properties)	\$ 5,000.00	Union Baptist	The Villa's at Vinegar Hill	\$ 25,000.00	
Painter's Fee for Service Income	\$ 130,000.00		Madison Park Place Developer Fee	\$ -	
Painter's Fee for Service Income (Managed Properties)	\$ 5,000.00	Union Baptist			
Rental Income	\$ 60,000.00	(\$ 5,000 mo.HCV)			
Interest Income	\$ 23,000.00				
Repayment Agreements	\$ 600.00				
Other Income	\$ 2,600.00				
<b>TOTAL REVENUE</b>	<b>\$ 1,651,748.00</b>		<b>TOTAL REVENUE</b>	<b>\$ 630,148.00</b>	
<b>EXPENSES</b>			<b>EXPENSES</b>		
Administrative Salaries	\$ 1,042,000.00		Administrative Salaries	\$ -	
Administrative Benefits	\$ 415,675.00		Administrative Benefits	\$ -	
Administrative Salaries & Benefits	\$ (626,000.00)		Administrative Salaries & Benefits	\$ 625,000.00	(43%)
PHA additional Salary	\$ -		Legal	\$ -	
Legal	\$ 20,000.00		Travel	\$ -	
Training	\$ 50,000.00		Training	\$ -	
Other Administrative Expenses	\$ 135,800.00	(See Attached)	Other Administrative Expenses	\$ -	
			Audit	\$ -	
<b>Total Administrative</b>	<b>\$ 1,038,475.00</b>		<b>Total Administrative</b>	<b>\$ 625,000.00</b>	
Water	\$ 3,200.00	(C.W.L. & P.)	Water	\$ -	
Electricity	\$ 44,000.00	(C.W.L. & P.)	Electricity	\$ -	
Gas	\$ 7,000.00	(Ameren CILCO)	Gas	\$ -	
Sewer	\$ 1,600.00	(C.W.L. & P.)	Sewer	\$ -	
<b>Total Utilities</b>	<b>\$ 55,700.00</b>		<b>Total Utilities</b>	<b>\$ -</b>	
Engineer's Salaries	\$ 113,225.00		Engineer's Salaries	\$ -	
Engineer's Benefits	\$ 54,625.00		Engineer's Benefits	\$ -	
Painter's Salaries	\$ 83,450.00		Painter's Salaries	\$ -	
Painter's Benefits	\$ 47,100.00		Painter's Benefits	\$ -	
Maintenance Materials	\$ 4,000.00		Maintenance Materials	\$ -	
Cameras	\$ -		Maintenance Small Tools	\$ -	
			Vehicle Gas/Supplies	\$ -	
Maintenance Small Tools	\$ 500.00		Janitorial Supplies	\$ -	
Vehicle Gas/Supplies	\$ 2,500.00		Maintenance Contracts	\$ -	
Janitorial Supplies	\$ 8,000.00		Property / Equipment Insurance	\$ -	
Maintenance Contracts	\$ 92,800.00	(See Attached)	Liability Insurance	\$ -	
Property / Equipment Insurance	\$ 12,000.00		Vehicle Insurance	\$ -	
Liability Insurance	\$ 2,700.00		Other Insurance	\$ -	
Vehicle Insurance	\$ 6,000.00		PILOT	\$ -	
Other Insurance	\$ 1,525.00		Terminal Leave Payments	\$ -	
PILOT	\$ 1,800.00		Interest on Administrative Notes	\$ -	
Terminal Leave Payments	\$ 2,500.00		Equipment/Vehicle Reserve Services	\$ -	
Interest on Administrative Notes	\$ 10,000.00				
Capital Projects	\$ 278,390.00				
<b>Total General Expenses</b>	<b>\$ 717,015.00</b>		<b>Total General Expenses</b>	<b>\$ -</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 1,811,190.00</b>		<b>TOTAL EXPENSES</b>	<b>\$ 625,000.00</b>	
<b>Net Revenue over Expenses</b>	<b>\$ (259,444.00)</b>		<b>Net Revenue over Expenses</b>	<b>\$ 5,148.00</b>	
<b>Recommended Capital Projects:</b>					
2 Vehicle Replacements - Trucks	(\$71,390)				
Furnace Replacement (200 N 11th)	(\$75,000)				
Bathroom Upgrades (200 and Truman)	(\$20,000)				
Kitchen Upgrade (Truman Road)	(\$10,000)				
Wiring Project (200 N 11th)	\$0				
Addition (200 N 11th)	(\$100,000)				
<b>Reserve</b>	<b>\$1,150,000.00</b>		<b>Reserve</b>	<b>\$ 994,500.00</b>	

**Springfield Housing Authority/Villa's at Vinegar Hill/Inconwood Estates  
AMP Budgets  
January 2024-December 2024**

Family/Elderly Scattered Site?	
Age	
Recently Renovated?	
Asset Manager	
Units	
Average Bedroom Size	10031/2023
% Occupancy as of:	

	AMP 1 North	AMP 2 South	AMP 3 H-Rivers	AMP 4 MPP	AMP 5 MPP 600	AMP 6 MPP HO	AMP 7 Genesis Place	AMP 8 Genesis Place HO	AMP 9 VILLA'S	VILLA'S LP	INCONWOOD ESTATES
Family	Yes	Yes	No	No	No	No	No	No	No	No	No
Yes	1221/71-1998	06/18/73-1998	06/14/82-08/16/78	02/28/05	10/26/00	12/16/00	01/31/12	07/31/11	04/30/17	04/30/17	06/01/20
Asset Manager	Kyle Jackson	Vacant	Kelly Brown	Kyle Jackson	Tim Kobos	Kyle Jackson	Vacant	Kyle Jackson	Kelly Brown	Kelly Brown	Kyle Jackson
Units	200	142	250	22	50	3	38	2	74	18	28
Average Bedroom Size	3.24	2.90	1.05	2.75	1.94	3.00	2.87	3.00	1.11	1.11	3
% Occupancy as of:	97.6%	100.0%	99.0%	96.0%	98.0%	100.0%	100.0%	100.0%	100.0%	94.0%	100%

**REVENUE**

Dwelling Rentals	2,235,650	400,000	230,000	790,000	80,000	158,000	78,000	10,000	305,000	98,000	72,000
Project Subsidy Received	278,000										
Other Income	112,650	48,000	18,000	30,000	2,800		23,000		3,800	42,000	213,000
Total Subsidy	3,971,004	1,207,168	787,105	1,271,405	88,182	245,938	5,000	3,807	235,000	1,200	4,000
Vending Income	1,750			1,250		(4,938)		(77)	800		
Proration	(71,799)	(24,144)	(15,148)	(25,405)	(1,782)						
Transfer From Capital Fund (1403)	230,000	80,000		180,000							
Investment Income	88,500	17,600	15,000	15,000	9,000		6,500	5,000		10,000	3,500
Other Revenue (Vacancy Loss)	67,300	1,200		50,000					6,500	800	
Total Revenue	6,893,055	1,699,725	1,005,050	2,312,250	178,000	399,000	40,900	255,500	546,850	148,550	288,500

**EXPENSES**

Administrative Salaries	548,276	136,500	111,250	189,000	14,850	28,200	2,125	53,000	13,250		16,850
Administrative Benefits	278,478	89,900	82,750	93,575	6,525	1,400	16,500	925	22,025	5,425	10,450
Audit	38,800	6,075	4,325	7,525	680		1,075	80	6,900	1,700	7,600
Management Fee	678,904	173,160	123,432	217,660	18,848	5,000	31,988	1,778	65,712	15,894	20,000
Bookkeeping Fee	65,490	17,560	12,510	22,650	1,890		3,240	180	6,680	1,620	2,520
Legal	83,400	24,000	18,000	30,000	3,000		1,500	400	6,000	500	500
Travel	450	200		250							
Training (C/P 2021)	628,470	75,100	81,000	99,365	2,875	234,750	2,100	775	28,815	5,385	24,000
Total Administrative	2,221,364	492,485	363,267	639,425	48,438	239,750	10,214	87,408	6,241	188,012	43,844
Reception Costs	7,500	3,000	1,800	3,000							
Tenant Services/ SHA Funds \$10	7,740	2,000	1,420	2,450	220	500		20	740		
Tenant Services/ HUD Funds \$15	11,910	3,000	2,130	3,075	330	750		30	1,110		
Father's Day Initiative (PVC Grant)											
Total Tenant Services	26,850	8,000	5,050	9,125	550	1,250	75	900	50	1,850	

Electric	638,100	18,000	8,500	372,000	1,680	1,200	600	2,400	100	105,000	25,000
Gas	66,150	12,000	4,000	32,000	1,000		400	280	4,000	1,000	500
Water	72,300	24,000	1,200	35,000	1,800		350	190	7,000	1,800	500
Sewer	128,200	43,750	2,200	66,000	2,000		500	190	11,500	2,800	250
Recycling Fee	900	900	443	66,000	25		16	24			25
Engineer Services	165,150	50,000	39,000	60,000	6,900		5,500	280	6,000	1,800	4,000
Total Utilities	958,333	148,650	46,343	565,000	12,925	1,200	2,716	9,150	824	133,500	32,100
Maintenance Salaries	638,276	174,500	131,500	183,000	4,750		27,740	435	44,500	11,250	20,900
Maintenance Benefits	353,125	103,750	40,000	118,000	2,825		15,500	360	29,500	7,300	12,750
Painting Services	130,000	33,500	10,000	66,000	1,500		1,500		5,500	1,000	4,000
Materials	282,500	115,000	60,000	75,000	5,000		8,000	600	12,000	2,000	3,000
Vehicle Gas / Supplies	27,100	10,000	8,000	9,000	150		400		400		150
Maintenance Small Tools & Equip	8,000	2,000	1,000	2,500					500		
Appliance Purchases	54,750	20,000	8,500	30,900	1,000		1,000		2,000	750	1,500
Trash Removal	128,211	47,000	27,000	30,900	4,800		5,802		6,288	1,251	4,370
Contractors	830,847	203,600	86,400	184,000	28,697	2,500	39,850	425	35,000	9,375	30,400
Protective Services Contract	183,000	35,000	8,000	150,000							
R/R Deposit and Debt Service											
Total Maintenance	2,393,008	744,350	404,150	824,050	48,422	2,500	12,150	103,302	1,900	142,188	32,926

**Springfield Housing Authority/Villas at Vinegar Hill/Inconwood Estates**

**AMP Budgets January 2024- December 2024**

	AMP 1	AMP 2	AMP 3	AMP 4	AMP 5	AMP 6	AMP 7	AMP 8	AMP 9	VILLAS	VILLAS I.P.	UNCOLLWOOD ESTATES
	North	South	Hi-Rise	APP	APP (60)	APP HO	Genesis Price	AMP 8 HO	AMP 9	VILLAS	VILLAS I.P.	UNCOLLWOOD ESTATES
Property/Equipment Insurance	\$ 233,168	\$ 48,000	\$ 38,000	\$ 68,000	\$ 8,000	\$ 1,500	\$ 18,600	\$ 1,200	\$ 23,578	\$ 2,705	\$ 7,390	\$ 13,000
General Liability Insurance	\$ 19,838	\$ 4,000	\$ 2,800	\$ 5,000	\$ 450	\$ 100	\$ 1,700	\$ 100	\$ 2,705	\$ -	\$ 680	\$ 2,000
Vehicle Insurance	\$ 17,000	\$ 8,000	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Officials Insurance/Other	\$ 23,180	\$ 8,240	\$ 4,260	\$ 7,000	\$ 675	\$ 160	\$ 1,500	\$ 100	\$ 2,190	\$ -	\$ 650	\$ 525
FSS Escrow	\$ 87,500	\$ 40,000	\$ 40,000	\$ 7,000	\$ 600	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
FSS Expenditures of FSS Staff	\$ 21,000	\$ 10,000	\$ 6,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Terminal Leave Payments	\$ 32,650	\$ 5,000	\$ 800	\$ 28,650	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P.L.O.I	\$ 49,500	\$ 10,500	\$ 10,100	\$ 8,000	\$ 3,300	\$ 700	\$ 2,600	\$ 600	\$ 8,000	\$ -	\$ 2,850	\$ 3,000
Interest Expense	\$ 16,150	\$ 70,000	\$ 15,000	\$ 28,000	\$ 2,000	\$ -	\$ 5,000	\$ -	\$ 2,000	\$ -	\$ 500	\$ 16,150
Collection Loss / Bad Debt	\$ 121,500	\$ 201,740	\$ 121,200	\$ 156,150	\$ 15,425	\$ -	\$ 39,200	\$ 1,900	\$ 44,470	\$ 2,000	\$ 500	\$ 2,000
<b>Total General Expenses</b>	<b>\$ 631,180</b>	<b>\$ 201,740</b>	<b>\$ 121,200</b>	<b>\$ 156,150</b>	<b>\$ 15,425</b>	<b>\$ 2,450</b>	<b>\$ 39,200</b>	<b>\$ 1,900</b>	<b>\$ 44,470</b>	<b>\$ 2,000</b>	<b>\$ 11,970</b>	<b>\$ 36,675</b>
Casualty Losses	\$ 15,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non Routine Expenses	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfers In/Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses, excl. Asset Management</b>	<b>\$ 6,245,735</b>	<b>\$ 1,600,225</b>	<b>\$ 965,010</b>	<b>\$ 2,198,750</b>	<b>\$ 125,760</b>	<b>\$ 244,700</b>	<b>\$ 239,960</b>	<b>\$ 10,915</b>	<b>\$ 510,020</b>	<b>\$ 120,840</b>	<b>\$ 201,890</b>	<b>\$ 201,890</b>
Asset Management	\$ 10,000	\$ 24,000	\$ 17,040	\$ 30,600	\$ 2,640	\$ -	\$ 4,320	\$ 240	\$ 8,880	\$ 2,160	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 6,335,375</b>	<b>\$ 1,624,225</b>	<b>\$ 982,050</b>	<b>\$ 2,228,750</b>	<b>\$ 128,400</b>	<b>\$ 244,700</b>	<b>\$ 244,280</b>	<b>\$ 11,155</b>	<b>\$ 518,900</b>	<b>\$ 123,000</b>	<b>\$ 201,890</b>	<b>\$ 201,890</b>
Cash Flow From Operations	\$ 557,680	\$ 75,500	\$ 23,000	\$ 83,500	\$ 49,600	\$ 154,300	\$ 12,875	\$ 11,220	\$ 7,575	\$ 27,950	\$ 25,550	\$ 86,610
Vehicle Replacements - 6	\$ 223,594	\$ 55,371	\$ 77,157	\$ 91,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization	\$ 18,147											
Depreciation	\$ 807,733						\$ 228,500		\$ 7,339	\$ 360,124	\$ 211,770	
Principal	\$ 71,700						\$ 7,000			\$ 15,000	\$ 49,700	

  

Administrative Salaries												
	AMP 1	AMP 2	AMP 3	AMP 4	AMP 5	AMP 6	AMP 7	AMP 8	AMP 9	VILLAS	VILLAS I.P.	UNCOLLWOOD ESTATES
Asset Manager	\$ 46,538	\$ 38,919	\$ 42,408	\$ 5,104	\$ 1,141	\$ 10,105	\$ 721	\$ 12,552	\$ 3,053	\$ 6,545	\$ 6,545	\$ 6,545
P.H. Occupancy Specialist	\$ 25,057	\$ 24,991	\$ 22,893	\$ 2,748	\$ 614	\$ 6,326	\$ 388	\$ 6,776	\$ 1,648	\$ 3,524	\$ 3,524	\$ 3,524
Management Associates	\$ 32,690	\$ 24,898	\$ 84,280	\$ 3,585	\$ 801	\$ 6,302	\$ 506	\$ 27,643	\$ 6,910	\$ 4,598	\$ 4,598	\$ 4,598
Inspectors	\$ 16,857	\$ 10,386	\$ -	\$ 1,872	\$ 450	\$ 2,637	\$ 354	\$ -	\$ -	\$ -	\$ -	\$ -
TAR	\$ 6,923	\$ 4,915	\$ 6,854	\$ 782	\$ 104	\$ 1,246	\$ 69	\$ 2,562	\$ 633	\$ 989	\$ 989	\$ 989
Program Integrity Specialist	\$ 8,626	\$ 8,125	\$ 10,783	\$ 949	\$ 2,157	\$ 1,353	\$ 86	\$ 3,192	\$ 778	\$ 1,208	\$ 1,208	\$ 1,208
Total Administrative Salaries	\$ 138,581	\$ 111,268	\$ 188,008	\$ 14,838	\$ 3,887	\$ 32,46	\$ 2,124	\$ 62,724	\$ 13,011	\$ 16,543	\$ 16,543	\$ 16,543
Total Per Unit Per Month	\$ 56.88	\$ 65.29	\$ 56.34	\$ 56.19	\$ 6.48	\$ 90.14	\$ 65.21	\$ 88.51	\$ 59.37	\$ 60.24	\$ 50.13	\$ 50.13

  

Maintenance Salaries												
	AMP 1	AMP 2	AMP 3	AMP 4	AMP 5	AMP 6	AMP 7	AMP 8	AMP 9	VILLAS	VILLAS I.P.	UNCOLLWOOD ESTATES
Lead Butler	\$ 35,448	\$ 51,007	\$ 34,667	\$ 3,888	\$ -	\$ 869	\$ 12,912	\$ 549	\$ 10,281	\$ 2,486	\$ 4,886	\$ 4,886
Intermediate Building Maintainer	\$ 35,027	\$ 27,454	\$ 9,557	\$ 841	\$ -	\$ 115	\$ 6,949	\$ 76	\$ 2,829	\$ 888	\$ 1,070	\$ 4,285
Production Controller	\$ 7,645	\$ 5,428	\$ 71,739	\$ -	\$ -	\$ -	\$ 6,508	\$ -	\$ -	\$ -	\$ -	\$ -
Caretakers / Preventive Maintenance Custodians	\$ 85,948	\$ 36,977	\$ 66,934	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,699	\$ 7,925	\$ 10,323	\$ 10,323
Total Maintenance Salaries	\$ 176,003	\$ 120,887	\$ 183,318	\$ 4,733	\$ 1,911	\$ 887	\$ 27,446	\$ 631	\$ 44,748	\$ 11,109	\$ 20,444	\$ 20,444
Total Per Unit Per Month	\$ 72.95	\$ 70.94	\$ 60.97	\$ 17.93	\$ 3.19	\$ 27.41	\$ 64.22	\$ 26.31	\$ 50.44	\$ 51.43	\$ 61.50	\$ 61.50

Springfield Housing Authority COCC Budget Administrative Other Breakdown January 2024 - December 2024	
	<b>COCC</b>
<b>Advertising</b>	<b>\$3,000</b>
Ad for Housing and COCC Vacant Positions	
<b>Other Employee Benefits</b>	<b>\$1,200</b>
Employee Assistance Program/ Drug Testing	
<b>Office Supplies</b>	<b>\$12,000</b>
Office supplies for COCC staff	
<b>Telephone</b>	<b>\$15,500</b>
Comcast/Verizon	
<b>Record Storage Contract</b>	<b>\$1,500</b>
Hillier	
<b>Copier Expense</b>	<b>\$10,000</b>
Lease Expense for Americom copiers	
<b>Dues &amp; Fees</b>	<b>\$18,000</b>
NAHRO, IAHA, PHADA, Bank Charges and Others	
<b>Printing</b>	<b>\$2,500</b>
Letterhead, Envelopes, Checks, and Business Cards	
<b>Misc. Other Expense</b>	<b>\$12,000</b>
Décor, Puritan Springs, Retreat, Staff Appreciation	
<b>Postage</b>	<b>\$2,000</b>
Postage for all COCC mailings	
<b>Publications</b>	<b>\$500</b>
State Journal Register, Springfield Business Journal, BDO Finance	
<b>Service Contracts</b>	<b>\$42,000</b>
PHA-Web software support, Novanis, TRUPAY and Comcast internet services	
<b>Computer Supplies</b>	<b>\$10,000</b>
State Contract	
<b>Expendable Office Equipment</b>	<b>\$5,000</b>
File Cabinets, Bookshelves, Chairs, etc.	
<b>Timeclock Rental</b>	<b>\$600</b>
Leases on Timeclocks	
<b>Total 2024 Budget</b>	<b>\$135,800</b>

Springfield Housing Authority  
COCC Budget  
Maintenance Contract Breakdown  
January 2024 - December 2024

	<b>COCC</b>
<b>Trash Contract</b>	<b>\$8,000</b>
<b>HVAC Contract</b>	<b>\$1,000</b>
<b>Landscaping/Beautification</b>	<b>\$3,000</b>
<b>Snow Removal Contract</b>	<b>\$2,500</b>
<b>Mowing Contract</b>	<b>\$10,000</b>
<b>Painting Contract</b>	<b>\$10,000</b>
<b>Electrical Contract</b>	<b>\$1,000</b>
<b>Extermination Contract</b>	<b>\$500</b>
<b>Plumbing Contract</b>	<b>\$500</b>
<b>Janitorial Contract</b>	<b>\$30,000</b>
<b>Floor Cleaning / Replacement</b>	<b>\$500</b>
<b>Security Camera Repairs</b>	<b>\$250</b>
<b>Alarm Services</b>	<b>\$5,200</b>
<b>Maintenance Uniforms</b>	<b>\$100</b>
<b>Lock Services</b>	<b>\$250</b>
<b>Tree Removal</b>	<b>\$0</b>
<b>Misc. Maintenance Contract</b>	<b>\$15,000</b>
<b>Vehicle Repair</b>	<b>\$5,000</b>
<b>Total 2024 Budget</b>	<b>\$92,800</b>

Springfield Housing Authority/Villa's at Vinegar Hill/Incolnwood Estates  
 AMP Budgets  
 Administrative Other Breakdown  
 January 2024 - December 2024

EXPENSE	AMP 1	AMP 2	AMP 3	AMP 4	AMP 5	AMP 6	AMP 7	AMP 8	AMP 9	Villa's LP	Incolnwood	TOTAL
Advertising	\$4,500	\$3,500	\$5,000	\$500	\$0	\$1,000	\$500	\$250	\$1,500	\$500	\$1,000	\$18,250
Other Employee Benefits	\$1,000	\$1,000	\$815	\$50	\$0	\$0	\$50	\$0	\$75	\$25	\$50	\$3,065
Office Supplies	\$2,500	\$2,500	\$4,500	\$50	\$0	\$50	\$100	\$0	\$500	\$100	\$150	\$10,450
Telephone	\$5,200	\$3,200	\$9,000	\$50	\$0	\$0	\$100	\$0	\$2,500	\$700	\$50	\$20,800
Record Storage Contract	\$750	\$500	\$1,000	\$100	\$0	\$50	\$125	\$0	\$250	\$50	\$250	\$3,075
Copier Expense	\$7,500	\$5,000	\$7,500	\$100	\$0	\$0	\$275	\$0	\$2,500	\$500	\$250	\$23,625
Dues & Fees	\$5,000	\$3,500	\$5,000	\$225	\$0	\$100	\$550	\$25	\$2,700	\$1,000	\$12,000	\$30,100
Printing	\$1,000	\$500	\$1,500	\$100	\$0	\$50	\$75	\$50	\$150	\$50	\$50	\$3,525
Misc. Other Expense	\$300	\$300	\$3,000	\$100	\$0	\$0	\$50	\$0	\$730	\$150	\$0	\$4,630
Fingerprinting Costs	\$3,000	\$1,400	\$3,000	\$300	\$0	\$100	\$300	\$50	\$200	\$50	\$250	\$8,650
Income Verification	\$15,000	\$8,000	\$18,000	\$250	\$0	\$200	\$1,000	\$50	\$4,500	\$250	\$1,500	\$48,750
Court Costs	\$6,500	\$3,500	\$4,500	\$650	\$0	\$100	\$1,000	\$50	\$400	\$100	\$700	\$17,500
Postage	\$2,750	\$2,000	\$750	\$150	\$0	\$50	\$300	\$50	\$100	\$100	\$150	\$6,400
Service Contracts*	\$17,000	\$13,000	\$30,000	\$250	\$234,750	\$400	\$500	\$250	\$6,000	\$1,500	\$8,000	\$311,650
Computer Supplies	\$2,000	\$2,000	\$2,400	\$0	\$0	\$0	\$0	\$0	\$5,750	\$50	\$0	\$12,200
Expandable Office Equipment	\$500	\$500	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Timeclock Rental	\$600	\$600	\$2,400	\$0	\$0	\$0	\$0	\$0	\$960	\$240	\$0	\$4,800
<b>Total 2024 Budget</b>	<b>\$75,100</b>	<b>\$51,000</b>	<b>\$99,365</b>	<b>\$2,875</b>	<b>\$234,750</b>	<b>\$2,100</b>	<b>\$4,925</b>	<b>\$775</b>	<b>\$28,815</b>	<b>\$5,365</b>	<b>\$24,400</b>	<b>\$529,470</b>

\* Answering Services, MCS Agreement, Postage Machine, Comcast, CTG, Inc of Illinois, The Nelrod Co.

Springfield Housing Authority/Villa's at Vinegar Hill/Lincolnwood Estates

AMP Budgets

Maintenance Contract Breakdown

January 2024 - December 2024

EXPENSE	AMP 1	AMP 2	AMP 3	AMP 4	AMP 5	AMP 6	AMP 7	AMP 8	AMP 9	Villa's LP	Lincolnwood	TOTAL
HVAC Contract	\$3,000	\$1,000	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$500	\$5,000
Snow Removal Contract	\$6,000	\$4,000	\$2,000	\$500	\$0	\$0	\$500	\$0	\$1,000	\$250	\$0	\$14,250
Elevator Contract	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$6,000	\$1,525	\$0	\$37,525
Mowing Contract	\$24,000	\$15,000	\$0	\$1,500	\$2,000	\$0	\$3,500	\$0	\$0	\$0	\$10,500	\$56,500
Landscaping	\$3,000	\$2,000	\$3,000	\$1,000	\$500	\$500	\$7,500	\$0	\$1,000	\$250	\$0	\$18,750
Painting Contract	\$90,000	\$30,000	\$45,000	\$15,000	\$0	\$3,000	\$10,000	\$0	\$12,000	\$3,000	\$8,500	\$216,500
Electrical Contract	\$2,000	\$500	\$5,000	\$0	\$0	\$0	\$0	\$0	\$1,000	\$250	\$0	\$8,750
Plumbing Contract	\$5,000	\$3,000	\$15,000	\$500	\$0	\$0	\$1,000	\$0	\$2,500	\$650	\$0	\$27,650
Extermination Contract	\$10,500	\$5,000	\$24,000	\$1,000	\$0	\$0	\$4,500	\$250	\$2,500	\$250	\$3,650	\$51,650
Janitorial Contract	\$4,500	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000
Alarm Services	\$1,700	\$900	\$15,000	\$0	\$0	\$0	\$2,500	\$0	\$3,200	\$900	\$0	\$24,200
Maintenance Uniforms	\$2,400	\$1,500	\$2,500	\$25	\$0	\$0	\$50	\$0	\$200	\$50	\$0	\$6,725
Repair/Replace Roof Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lock Services	\$7,000	\$1,500	\$1,500	\$600	\$0	\$100	\$300	\$25	\$100	\$50	\$250	\$11,425
Glass Repair Services	\$2,000	\$1,000	\$500	\$272	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$4,772
Flooring Repair	\$10,000	\$2,500	\$10,000	\$7,500	\$0	\$3,000	\$7,500	\$0	\$0	\$0	\$1,000	\$41,500
Tree Removal	\$2,500	\$1,500	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$7,500
Security Camera Repairs	\$2,000	\$500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$500	\$200	\$0	\$4,700
Misc. Maintenance Contract	\$25,000	\$10,000	\$25,000	\$1,000	\$0	\$500	\$1,000	\$150	\$8,000	\$2,000	\$4,500	\$77,150
Vehicle Repair	\$3,000	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
<b>Total 2024 Budget</b>	<b>\$203,600</b>	<b>\$86,400</b>	<b>\$184,000</b>	<b>\$28,897</b>	<b>\$2,500</b>	<b>\$7,100</b>	<b>\$39,850</b>	<b>\$425</b>	<b>\$38,000</b>	<b>\$9,375</b>	<b>\$30,400</b>	<b>\$630,547</b>