

**MINUTES OF SPECIAL MEETING
SPRINGFIELD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
MONDAY, AUGUST 29, 2022 - 5:00 P.M.**

The Springfield Housing Authority Board of Commissioners held a Special Meeting on Monday, August 29, 2022, at the SHA Administrative Office, 200 North Eleventh Street, Springfield, Illinois. This meeting was also held in person as well as via Zoom (telecommunication) and was called to order at 5:00 p.m.

Commissioners Present: Chairman Timothy Schweizer
 Commissioner Dan Long
 Commissioner Luckist Turner

Commissioners Absent:

Staff Present:

Jackie Newman	Executive Director
Melissa Huffstedtler	Deputy Director
Michelle Sergent	Director of Finance
Wendy Mendenhall	Director of HR
Adrienne Grover	Director of S8
Jonathan Schienschang	Construction Manager
Ligia Anderson	Contract Admin
Becky Stehman	Asset Manager
Kylie Jackson	Asset Manager
Karen Cliburn	Budget Manager
Samantha Bobor	Attorney
Latina Faulkner	Executive Assistant

CHAIRMAN'S REMARKS

Chairman called the meeting to order at 5:00 pm. Welcomed all. Mentioned this is a special meeting due to no quorum for the regular scheduled meeting on August 22, 2022.

EXECUTIVE DIRECTOR'S REMARKS

Director stated a meeting with families of Madison Park Place will be held via Zoom to inform families of the transitions that will take place. SHA is very excited about this and is looking forward to good input.

APPROVAL OF PAST MEETING MINUTES

July 25, 2022

MOTION TO APPROVE: Dan Long

SECOND: Luckist Turner

DISCUSSION:

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTIONS AND BOARD ACTION

RESOLUTION #2351A – APPROVING THE DISPOSITION OF SHA-OWNED VACANT LOTS IN ACCORDANCE WITH 24 CFR 970

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave an overview of this resolution. This resolution is an attachment to resolution 2351. Just wanted to reaffirm that SHA is still wanting to sell the vacant lots. SHA is submitting the application to HUD for disposition. These lots are located in several AMPs and were acquired through previously public housing developments. SHA does not wish to build upon these lots.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3485- APPROVING CONTRACT MODIFICATION #1 FOR IFB 2022-03 WITH ROOFING ASSOCIATES LLC TO EXTEND THE CONTRACT TO OCTOBER 21, 2022

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa gave an overview of this resolution. This particular resolution was awarded to the Villas at Vinegar Hill. Roofing Associates had 30 days to complete the contract however, the materials to complete the job has been delayed. SHA is asking for an extension for Roofing Associates to complete the contract.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3486 – APPROVING A CONTRACT WITH KLC TURF PRO FOR THE PURPOSE OF LANDSCAPE DESIGN & INSTALLATION AT FIFTY-SEVEN (57) UNITS LOCATED IN AMP 2 (JOHNSON PARK) IN AN AMOUNT OF NINETY THOUSAND NINETY-EIGHT DOLLARS AND EIGHTY-EIGHT CENTS (\$90,098.88)

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa gave an overview of this resolution. SHA posted a request for a proposal for 57 units at the Johnson Park location between Ash and Loral for landscaping. The committee recommended KFC Turf Pro for this landscaping project.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3487 – APPROVING AN EASEMENT AGREEMENT WITH AMEREN ILLINOIS COMPANY FOR A PERPETUAL EASEMENT AT THE PROPERTY COMMONLY KNOWN AS 1546 EAST MASON STREET (GENESIS PLACE), SPRINGFIELD, ILLINOIS

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler stated these easement agreements are required by Ameren to bury utility lines. On August 22, 2022, the Board was polled for this resolution. The board, HUD, and the Attorneys approved the agreement.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3488 – APPROVING AN EASEMENT AGREEMENT WITH AMEREN ILLINOIS COMPANY FOR A PERPETUAL EASEMENT AT THE PROPERTY COMMONLY KNOWN AS 1551 E MADISON, SPRINGFIELD, ILLINOIS

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler stated these easement agreements are required by Ameren to bury utility lines. On August 22, 2022, the Board was polled for this resolution. The board, HUD, and the Attorneys approved the agreement.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3489 – APPROVING THE LEASE AGREEMENT BETWEEN SHAMORIE REYNOLDS BEAUTICIAN AT BONANSINGA HI-RISE FOR THE SPRINGFIELD HOUSING AUTHORITY

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave an overview of this resolution. The Springfield Housing Authority would like to enter into a two-year lease with Shamorie Reynolds beautician at Bonansinga hi-rise. Shamorie has done a great job with no complaints.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3490 – APPROVING A CHANGE MODIFICATION WITH JENNINGS PAINTING, INC. FOR VACANT UNIT PAINTING CONTRACT IFB 2022-02 IN THE AMOUNT OF FORTY THOUSAND DOLLARS (\$40,000.00)

MOTION TO APPROVE: Commissioner Long

SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave an overview of this resolution. The Springfield Housing Authority would like to request an increase to the original contract with Jennings Painting due to the number of vacancies. This increase will provide coverage up to October 1st.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESOLUTION #3491 – APPROVING THE LEASE AGREEMENT BETWEEN THE SPRINGFIELD HOUSING AUTHORITY AND INDEPENDENT CHILDCARE LLC FOR THE PROPERTY LOCATED AT 1551 EAST MADISON

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave an overview of this resolution. August 22, 2022, the board was polled for this resolution. The board approved the execution of the lease for Independent Childcare.

VOTES IN FAVOR: ALL
VOTES AGAINST: NONE

RESIDENT COUNCIL REPORTS

BOARD COMMENTS


PUBLIC COMMENTS

ADJOURNMENT

Motion to adjourn made by Luckist Turner. Parties Disbursed

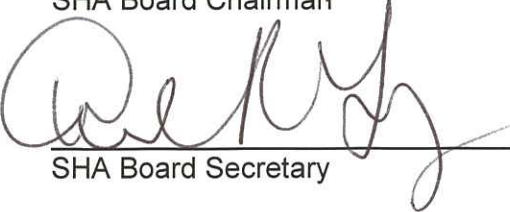
Minutes Respectfully Submitted By:
Latina Faulkner, Executive Assistant

Approved by:



SHA Board Chairman

September 26, 2022
Date



SHA Board Secretary

September 26, 2022
Date